

**JOB DESCRIPTION**

**Job Title:** Children and Family Worker

**Name of Parish:** Greenstead with St Anne

**Team Vicar:** Revd.Sue Howlett

 **Reports to: Incumbent Revd Sue Howlett (mentoring and supervision will be provided by a member of the worshipping community).**

**Please note that this post is currently funded for three years.**

**KEY RESPONSIBILITIES**

**School work:**

* To assist the Ministry team in delivering weekly whole school collective worship in our Church of England Primary School
* To discern opportunities for an after-school or lunchtime Christian Explorers club in our Church of England Primary School
* To develop existing relationships with our other Primary Schools in the Parish.
* To assist in planning and the delivery of Prayer Spaces in our primary schools.

 **Alternative Family Church Provision**

* To discern, plan and take a lead in delivering with the help of the ministry team and volunteers to deliver a monthly Messy Church, Forest Church or similar ventures.
* To recruit and develop a team of volunteers to facilitate the running of and sustainability of these provisions.

**Intentional Christian Outreach**

* To be a steadfast Christian presence at St Andrew’s Stay and Play, and alongside the manager of this group, foster intentional relationships with those who attend.
* To signpost families encountered in the community to relevant church activities.
* To nurture relationships with families and children and discern ways of supporting them on their faith journeys.
* To attend Open Church each Wednesday afternoon and to actively engage with families and children with a particular focus on their Spiritual wellbeing and development.
* Additional duties may include attending other community events at key times of the year.
* To develop and enable other opportunities which may emerge from the work detailed above.

**GUIDING PRINCIPLES**

The Children and Family Worker must have a commitment towards the children and families in terms of:

* Treating individuals with respect;
* Recognising and respecting their abilities and potential for development;
* Promoting their rights to make their own decisions and choices, unless it is unsafe;
* Ensuring their welfare and safety, in adherence with Church of England Safeguarding Policies and guidance;
* The promotion of social justice, social responsibility and respect for others.

**DETAILS OF THE POST**

* **Hours:** 21 hours per week in both term time and holiday time. A commitment to a 09.00-16.30 Wednesday is mandatory, though the rest of the week can be flexible to suit the candidate and requirements of the school events.

(NB: the commitments in school holiday time can be more flexible. However, there is an expectation to be available to support with the delivery of some holiday programmes, to be discerned in conversation with line-manager.

* **Sundays:** We would like the candidate to work 2 Sundays a month and worship in the benefice in addition to this on one Sunday.
* **Salary:** Salary: £27,434 per annum which pro rata equates to £16,460.40 per annum.
* **Training:** The post holder will be given the opportunity to enrol on the national course: *The Growing Faith Strategic Leaders’ Programme*
* **Holiday entitlement:** 118 hours per year, inclusive of Bank Holidays
* **Genuine Occupational Requirement:** There is a genuine occupational requirement for the post holder to be a committed Christian in the Anglican tradition or another member denomination of Churches Together in England. The post holder must have a developed knowledge and understanding of the structures and values of the Church of England.

*The right person will be someone who:*

* Is a passionate Christian, who aims to put Jesus first in their life
* Can effectively articulate the Christian faith to young people
* Understands and is sympathetic to the challenges of Estate Ministry
* Has a heart for children and families, and a desire to see them growing in faith.
* Is resilient and knows the importance of self-care
* Is a reflective practitioner with a commitment to ongoing professional development
* Has good communication skills (digital, written and spoken)
* Is self-motivated, and can work well with light-touch supervision
* Is able to grow and lead a team of volunteers
* Creative, innovative and adaptable
* Is able to work within an Inclusive Church that values and affirms everyone as made in God’s image regardless of gender, race, sexuality or age.

*Our Church will offer:*

* A friendly and welcoming culture
* An inclusive and diverse worshipping community
* Supportive and collaborative colleagues
* Regular supervision/mentoring and annual appraisal and evaluation
* A strong desire to see this ministry flourish
* Time for personal reflection, planning and training
* Robust safeguarding and safer recruitment procedures
* A truly varied role in a unique and vibrant setting

**SAFEGUARDING**

Our parish is committed to being a safe and caring place for all, and has adopted the

House of Bishops’ Safeguarding Policy called “Promoting a Safer Church”. We expect that everyone who works within our church community to follow our parish safeguarding policy.

This post is subject to the completion of an Enhanced DBS check, satisfactory references and relevant safeguarding training.

*Closing date for applications*: **28th February 2025**

*Interviews to be held on:* **7th March 2025**